Day 1:

Time	Trainer Activity	Student Activity	Objectives	Resources
0900 1030	Housekeeping and Welcome Objectives and format of the day **CPD** Purpose Sample questions Record CPD evidence	Q&A Complete CPD Log	**Complete a CPD log that represents the personal learning achieved that's not covered by the modules.**	PowerPoint Examples of good CPD logs Blank CPD logs
1045 1230	**Portfolio** Purpose and overview of Standard What is good evidence? Review content to ensure entirety of Standard met and mapped Create action plan to address and gaps/weak areas **Professional Discussions** (as required)	Review portfolio Complete mapping document Review of Standard criteria. Record PD with Trainer or Assessor to fill any gaps or support weak evidence	**Create a personal action plan that identifies the steps remaining to complete the EPA portfolio with**	Evidence Portfolios Evidence examples Blank action plans Audio recorder
1300 1445	**CBI** Purpose Format Sample Questions	Workshop style review of good evidence. Group based role-play	**Identify the format and styles of question for an EPA Competency Based Interview.**	Sample Questions
1500 1700	**Project Presentation** Purpose Content and style Practice & Peer feedback sessions	Q&A Practice sessions	**Demonstrate the key elements of the L5 Project Presentation**	Video camera (in case their practice session is useful as evidence)

	0900-1030 (1hr30)	1030 - 1045	1045-1230 (1hr45)	1230-1300	1300-1445 (1hr45)	1445 - 1500	1500-1700 (2hrs)	Remarks
1	**Introduction CPD** *Create CPD log*	Break	**Portfolio** *Review and Create action plan*	Lunch	**CBI** *Sample questions and Evidence review*	Break	**Project Presentation** *Practice & Feedback*	

NOTES: